



PALIMEX APPLICATION FORM

New Account Update Existing Account

New Account Request

7 Days Postdate Check on Delivery C.O.D Cash
 14 Days Postdate Check on Delivery C.O.D
 See File

D I S T R I B U T O R S
1376 Industrial Dr. Itasca, IL 60143
Phone (630) 446-5688 Fax (630) 446-5681

All fields are Required

Corporate Information

Please indicate Business Type:

Hours of Operation: _____

Retail Wholesale Broker Religious Pharmacy

Company Name: _____

Email: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone# () - Fax# () -

Corporation Partnership LLC Other

FEIN# ____ - ____ Sales Tax ID# ____ - ____ Year Established: _____

*****We DO NOT Accept Cigarettes Tax Certificate*****

Owner Name: _____ Owner Cellular# () -

Manager Name: _____ Manager Cellular# () -

Please Fax, email or hand to your Sales Rep a copy of your Sales Tax Certificate.

FAX (630) 446-5681 Email: member@palimexinc.com

I hereby certify that all information contained in this application and all attachments is true and complete. I hereby Certify and give Personal Guarantee for all payments for the above corporation name, I further personally certify that I am duly authorized to make this application and allow verification of all information listed above.

Authorized Signature: _____ Date: ____/____/____

Print Name: _____ Title: _____

**CRT-61 Certificate of Resale****Step 1: Identify the seller**

1 Name PaliMex Distributors, Inc.

2 Business address 1376 Industrial Dr.
Itasca IL 60143
City State Zip

Step 2: Identify the purchaser

3 Name _____

4 Business address _____
City State Zip

5 Complete the information below. Check only one box.

The purchaser is registered as a retailer with the Illinois Department of Revenue. _____
Account ID number

The purchaser is registered as a reseller with the Illinois Department of Revenue. _____
Resale number

The purchaser is authorized to do business out-of-state and will resell and deliver property only to purchasers located outside the state of Illinois. See Line 5 instructions.

Note: It is the seller's responsibility to verify that the purchaser's **Illinois** account ID or **Illinois** resale number is valid and active. You can confirm this by visiting our web site at tax.illinois.gov and using the Verify a Registered Business tool.

General information**When is a Certificate of Resale required?**

Generally, a Certificate of Resale is required for proof that no tax is due on any sale that is made tax-free as a sale for resale. The purchaser, at the seller's request, must provide the information that is needed to complete this certificate.

Who keeps the Certificate of Resale?

The seller must keep the certificate. We may request it as proof that no tax was due on the sale of the specified property. Do not mail the certificate to us.

Can other forms be used?

Yes. You can use other forms or statements in place of this certificate but whatever you use as proof that a sale was made for resale must contain

- the seller's name and address;
- the purchaser's name and address;
- a description of the property being purchased;
- a statement that the property is being purchased for resale;
- the purchaser's signature and date of signing; and
- either an **Illinois** account ID number, an **Illinois** resale number, or a certification of resale to an out-of-state purchaser.

Note: A purchase order signed by the purchaser may be used as a Certificate of Resale if it contains all of the above required information.

Step 3: Describe the property

6 Describe the property that is being purchased for resale or list the invoice number and the date of purchase.

Drinks, Non Food and all Grocery related Items

Step 4: Complete for blanket certificates

7 Complete the information below. Check only one box.

- I am the identified purchaser, and I certify that all of the purchases that I make from this seller are for resale.
- I am the identified purchaser, and I certify that the following percentage, _____%, of all of the purchases that I make from this seller are for resale.

Step 5: Purchaser's signature

I certify that I am purchasing the property described in Step 3 from the stated seller for the purpose of resale.

Purchaser's signature _____

Date / /

Reset

Print

When is a blanket certificate of resale used?

The purchaser may provide a blanket certificate of resale to any seller from whom all purchases made are sales for resale. A blanket certificate can also specify that a percentage of the purchases made from the identified seller will be for resale. In either instance, blanket certificates should be kept up-to-date. If a specified percentage changes, a new certificate should be provided. Otherwise, all certificates should be updated at least every three years.

Specific instructions**Step 1: Identify the seller**

Lines 1 and 2 Write the seller's name and mailing address.

Step 2: Identify the purchaser

Lines 3 and 4 Write the purchaser's name and mailing address.

Line 5 Check the statement that applies to the purchaser's business, and provide any additional requested information.

Note: A statement by the purchaser that property will be sold for resale will not be accepted by the department without supporting evidence (e.g., proof of out-of-state registration).

Step 3: Describe the property

Line 6 On the lines provided, briefly describe the tangible personal property that was purchased for resale or list the invoice number and date of purchase.

Step 4: Complete for blanket certificates

Line 7 The purchaser must check the statement that applies, and provide any additional requested information.

Step 5: Purchaser's signature

The purchaser must sign and date the form.